



## Student Worker Timesheet

**Gala Scholarship/Supplemental Instruction**

Account # \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Name: \_\_\_\_\_ SSN: \_\_\_\_\_ Pay Period: \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_\_

Day	Date	Time of Day Worked for Week One	Hours Worked	Date	Time of Day Worked for Week Two	Hours Worked
Saturday						
Sunday						
Monday						
Tuesday						
Wednesday						
Thursday						
Friday						

I certify that I was present and worked the hours indicated above.  _____ Employee Signature <span style="float: right;">Date</span>	Total Hours Worked This Period	
	Hourly Rate of Pay	\$
	Total Amount Earned This Period	\$
I certify that this student has performed satisfactory work for the hours represented on this timesheet.  _____ Supervisor Signature <span style="float: right;">Date</span>	Comments:	

**Please print this timesheet on GRAY paper.**

